

# WILLIAMSBURG PLAYERS

ANNUAL REPORT

2013 - 2014 SEASON

Our 57<sup>th</sup> Year

Prepared for the August 10, 2014 Annual General Membership Meeting

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## Annual Meeting Agenda August 10, 2014

- Annual meeting declared open, confirm quorum is present (D. Hugh Siggins, President)
- Meeting Moderator calls for reports (Debbie Noonan, Secretary)
- Reading & Approval of August 4, 2013 Annual Meeting minutes (Debbie Noonan, Secretary)
- President's Remarks Annual Report on the 2013-2014 Season (D. Hugh Siggins, President)
- Treasurer's Annual Financial Report for 2013–2014 Fiscal Year (Neil Holland, Treasurer)
- Special Recognitions (D. Hugh Siggins, President)
- 2014 Scholarship Award (Betsy Jo Spence, Chairperson)
- Election of the new Board of Directors (D. Hugh Siggins, President)
  - a. Brief description of organizational structure (D. Hugh Siggins, President)
  - b. Recognition of board members and whose term is up for reelection (D. Hugh Siggins, President)
  - c. Announcements of Resignations (D. Hugh Siggins, President)
  - d. Presentation of slate of nominations to the Board of Directors (Debbie Noonan, Secretary)
    Guy Borderlon, Kathleen Walden, Raini Wachter
- Floor nominations for Board of Directors (D. Hugh Siggins, President)
- Close nominations (D. Hugh Siggins, President)
- Short Break, if required, to discuss interest offered to the organization by the nominee(s).
- Election of Nominees to the Board of Directors by the membership (Debbie Noonan, Secretary)
- Presentation of the 2014-2015 Operating Budget (Neil Holland, Treasurer)
- Call for vote to amend or approve 2014-2015 Operating Budget (D. Hugh Siggins, President)
- Update on HVAC modifications (D. Hugh Siggins, President)
- Question and Answer Session
- Adjourn Meeting (D. Hugh Siggins, President)

Board Members will remain for brief meeting to elect Executive Officers for the 2014-2015 year

### Williamsburg Players Annual Membership Meeting August 4, 2013

The meeting was called to order at 2:00 PM by president Hugh Siggins at the James-York Playhouse on August 4, 2013. Board Members Present: Marsha Allen, Miguel Girona, Connie Granger, Kelsey Helmick, Carol Moff, Peter Natale, Debbie Noonan, Steve Olson, Amy Payne, Hugh Siggins Board Members Absent: Becky Krantz, Tony Spunzo

- 1. There were about 20 theatre members in attendance. This constitutes a quorum. A printed annual report was passed out to all in attendance.
- 2. Bob Noonan moved and Bob Shea seconded the waiving of the reading of last year's minutes. This passed. Bob Noonan moved and Bob Shea seconded approving last year's minutes. This passed.
- 3. Hugh summarized his yearly report. First, he thanked the director and cast members of Annie. We were able to bring in a lot of people who'd never been here before. He also thanked everyone involved in last year's season, and in particular, wanted to note Chicago as a standout show with the incorporation of an orchestra. This year we are associating with the Christopher Wren Association at William and Mary. They are using our auditorium for 2 classes; 1) What's happening at the Williamsburg Players on Sept. 10, 17, 24 from 9:30 to 11:30 (27 signed up so far) and 2) Glen Winter's class on Understand Opera on Sept. 12, 19, 26 from 9:30 to 11:30 (80 signed up so far). Hopefully this will bring into our space people who've never been here before. They may want to use our space for more programs in the spring. We are trying to increase our Children's Theatre attendance this year by 50% (had around 100 at each production last year). We have created a committee to help this along consisting of Marsha, Tony and Kelsey.
- 4. Peter reviewed the financial report for the year. We ended in the black but there were some tough months in the middle of the year. Bob Shea moved and Lynn Schumann seconded approving the report. This passed.
- 5. Betsy Jo Spence (Scholarship chair) explained the McCulley-Scammon Scholarship program. Her committee this year consisted of Greg Lloyd, theatre professor from CNU, Leeane Rhodes, Colonial Williamsburg's Martha Washington, and Miguel Girona, Williamsburg Players Board member, local actor and director. This year's recipient of the scholarship is Jessica DiPette from Jamestown High School. She will be attending the University of Miami in the fall.
- 6. Board of Director's election: There are 3 current Board members and 1 new member up for election. These are Connie Granger, Peter Natale, Hugh Siggins and Marsha Allen. Bob Noonan moved the slate. Doug Stewart seconded. This passed.
- 7. Peter presented the new budget. Included in it is \$22,750 to modify the HVAC system so it won't blow so hard and be so loud. There was some lively discussion that followed with a warning to the Board that they attempt to be as frugal as possible as money is very tight. Lynn Schumann moved to accept the budget. Bob Shea seconded. This passed.
- 8. Bob Shea noted at this time that one of our previous scholarship winners has just graduated from CNU with a double major in theatre and communications Ashley Payne. She is now living in Boston trying to make it in the "Business."

The meeting was adjourned at 3:13 PM.

Respectfully submitted, Debbie Noonan, Secretary



### 2013-2014 Board of Directors

D. Hugh Siggins, President
Tony Spunzo, Vice President
Debbie Noonan, Secretary
Neil Holland, Treasurer
Marsha Allen, Grants
Amy Payne, Production
Miguel Girona, Advertising
Steve Olson, Special Projects
Becky Krantz, Season Selection
Michael Westenberger, Marketing
Connie Granger, At Large

### 2013-2014 Staff

Robert Bland, Attorney
Bob Noonan, Webmaster
Lori Okay, Show Programs
Betsy Jo Spence, Scholarships
Jim & Les Waldron, Premiere Night
Peter Natale, Lights, Sound, StageWrite

### **MISSION STATEMENT**

The Williamsburg Players is a non-profit community theatre committed to enriching and broadening the cultural life and experience of the Greater Tidewater community. Our mission is to present professional - quality theatre productions that challenge, stimulate, and entertain our audiences, patrons, and volunteers. Hands-on learning and scholarship programs provide opportunities for education, experience, personal growth, and challenge.

### **VISION OF THE WILLIAMSBURG PLAYERS**

The vision of the Williamsburg Players is built on a foundation of always providing quality performance stage art to, for, and with the community, as well as to provide a venue for the community at large to gain hands-on experience in theatre arts.

Our vision is to become a community resource that enriches all facets of the arts in the area. With the coming 58<sup>th</sup> season, we intend to strengthen our community ties so that we are an integral part of the cultural, arts, entertainment, and travel opportunities for all who live in or visit the area. We will build on the existing reputation for quality theatre as we strengthen our volunteer and community-based support.

In the coming production year, we are continuing our Children's Theatre series with shows designed and presented for the Pre-kindergarten through 5th grade age group. These presentations will not only be fun but educational and will introduce theatre to our future audience members.

Additionally, with careful planning, we will encourage other members of the arts and entertainment community to take advantage of the opportunities to likewise expand what is possible in the new theater.

With electronic ticketing, we have provided an efficient and user-friendly ticketing system that provides patron flexibility without long box office lines.

Our ultimate vision is to become a cultural arts center for the area, providing a venue for theatre, concert, and dance that surpasses anything locally available. We will continue our expansion to include children's theatre, governmental town meetings, dance recitals, other theatre group productions, special events and workshops. To do this we must expand our volunteer base, attracting all ages to contribute to this unique community resource.

Lastly, our vision is to justify the hard work and financial support that has been invested in the Williamsburg Players. Each volunteer and each financial supporter must see that their investment has enriched the community, paying dividends to those who follow in our footsteps.

### THE PRESIDENT'S MESSAGE

As we close our third season in our expanded facility, we have moved forward, eliminating and reducing some of the major problems we faced in the beginning, as one might expect with such a large renovation project. Line of sight issues discovered after the facility was completed, along with sound quality issues, have been two of the areas that have consumed our energy and finances from the beginning. But today I am pleased to report these problems are now behind us. We also encountered some air conditioning and heating problems in both the theater and the lobby. These were also addressed and the rework is now complete.

Through the financial generosity of Dr. Hecker and a few other patrons, we have installed a T-Loop system, which enables those wearing hearing aids equipped with a T-Loop receiver to have a better listening experience in our theater.

We have now completed two seasons of our Saturday children's programs. They have been reasonably successful, with the Christmas programs being the best attended with over 200 parents and children. We would like to reach more parents, and we encourage them to attend all the plays in this series. It's a fantastic way to introduce young theater goers, aged pre-K through 5<sup>th</sup> grade, to live theatre! During the 2013-2014 season, the cast and crew of *Schoolhouse Rock Live!* took a Tuesday afternoon to present excerpts of the show to classes from the Magruder Elementary School. These presentations, about 45 minutes long, were presented in two mini-performances; to the 1st, 3rd and 5th grade classes at 2:00 PM, then to the 2nd, 4th and 6th grade classes at 3:00 PM. The teachers walked their students to and from the theater for the presentations. I express a heartfelt thank you to director Christina Westenberger, along with the cast and crew, for doing this community outreach service.

Another community outreach service last season were the ARC of Greater Williamsburg clients being invited to attend the final dress rehearsal of our family-friendly, summer musical, *Peter Pan*. Director Peter Natale, along with his cast and crew, presented a very well received theatrical experience for the group, and Peter has again extended an invitation to the Arc of Greater Williamsburg to attend the final dress rehearsal of *Cats*. The Williamsburg Players has plans to continue this type of community outreach during other specially selected presentations.

As a completely volunteer organization, our very lifeline depends on the commitment of our volunteers, which range from cast and crew, to box office help, ushers, concessions, set construction, running lights and sound, making costumes, painting sets – the list is endless. In short, we depend on *your* help. We also depend on the generous financial gifts of our friends and patrons, for without these gifts, it would be much more difficult to reach our budget, which has risen to about \$330,000.00 this season. We appreciate designated gifts too, for chairs, lights, personal microphones and our scholarship fund. A more complete list will be in the next Stage Write.

We are also reaching to outside groups who want to use our facilities. We would like to make our facility more available to these organizations. This past year we had a belly dance recital, two dance school recitals, one theatrical event, a summer dance camp program, and an ongoing Sunday worship service. Ironically, the original black box theatre building was a Presbyterian Church. We look forward to more outside usage of our facilities and welcome their inquiries. We are also looking at expanding our special programs, such as the Valentine and Christmas concerts, the Bob Milne concert, and more, as we continue to bring the best in entertainment to the James-York Playhouse.

Thank you for your attendance at this annual meeting, we look forward to the new season, the new year, and with your help, we can make it the best year in our 58 year history!

# **2013 - 2014 Budget Report**

EXPENSES		Budgeted	Actual	Difference
ADMINISTRATIVE EXPENSES				
	Books, Subscriptions, Software	\$250.00	\$0.00	\$250.00
	Membership Dues	\$750.00	\$1,349.90	-\$599.90
	Office Equipment	\$500.00	\$0.00	\$500.00
	Office Supplies	\$1,000.00	\$277.65	\$722.35
Postage, Shipping & Deliv	very			
	Bulk Mail Expense	\$1,000.00	\$900.00	\$100.00
	General Mailing Expense	\$500.00	\$1,017.55	-\$517.55
	Post Office Fees	\$3,500.00	\$254.00	\$3,246.00
Telephone & Inter	rnet			
	Telephone	\$2,000.00	\$1,555.80	\$444.20
	Internet	\$600.00	\$915.61	-\$315.61
TOTAL ADMINISTRATIVE		\$10,100.00	\$6,270.51	\$3,829.49
HOSPITALITY EXPENSES				
	Concessions	\$2,500.00	\$3,286.99	-\$786.99
	Gifts & Plaques	\$100.00	\$137.10	-\$37.10
Premier Openi	ings			
	Catering	\$2,500.00	\$2,019.48	\$480.52
	Invitations	\$2,000.00	\$1,552.79	\$447.21
	Supplies	\$500.00	\$221.02	\$278.98
	Volunteer Development	\$500.00	\$650.00	-\$150.00
TOTAL HOSPITALITY		\$8,100.00	\$7,867.38	\$232.62

#### **MISCELLANEOUS EXPENSES**

	Authorize.Net Cred. Charges	\$250.00	\$350.85	-\$100.85
	Ches. Bank Cred. Charges	\$6,000.00	\$7,993.74	-\$1,993.74
	General Expenses	\$4,000.00	\$4,189.00	-\$189.00
	Insurance (Non-Employee)	\$4,500.00	\$4,068.10	\$431.90
	Production Equipment	\$1,500.00	\$781.38	\$718.62
	Reconciliation Discrepancies	\$0.00	-\$409.81	\$409.81
	Reserved Funds	\$5,000.00	\$0.00	\$5,000.00
	Scholarship Awards	\$2,000.00	\$2,000.00	\$0.00
	ArtsPeople Ticketing Fees	\$6,500.00	\$7,509.65	-\$1,009.65
TOTAL MISCELLANEOUS		\$29,750.00	\$26,482.91	\$3,267.09
PRODUCTION EXPENSES				
General Production	n			
	Box Office	\$1,200.00	\$337.65	\$862.35
	Construction	\$1,000.00	\$610.00	\$390.00
	Misc. Expenses	\$1,500.00	\$4,707.56	-\$3,207.56
	Season Selection	\$250.00	\$0.00	\$250.00
2012-2013 Seaso	n			
	Chicago-PM	\$0.00	\$100.58	-\$100.58
2013-2014 Seaso	n			
	1-Moon over Buffalo PM	\$2,500.00	\$1,846.39	\$653.61
	1-Moon over Buffalo WP	\$2,000.00	\$1,425.07	\$574.93
	1-Moon over Buffalo License	\$1,872.00	\$1,872.00	\$0.00
	2-Schoolhouse Rock PM	\$4,000.00	\$3,020.73	\$979.27
	2-Schoolhouse Rock WP	\$2,000.00	\$2,007.88	-\$7.88
	2-Schoolhouse Rock License	\$7,025.00	\$6,724.39	\$300.61
	3-Miracle Worker PM	\$2,500.00	\$543.00	\$1,957.00
	3-Miracle Worker WP	\$2,000.00	\$1,434.37	\$565.63
	3-Miracle Worker License	\$2,145.00	\$2,145.00	\$0.00

	4-Rough Crossing PM	\$2,500.00	\$1,853.97	\$646.03
	4-Rough Crossing WP	\$2,000.00	\$1,752.14	\$247.86
	4-Rough Crossing License	\$2,145.00	\$2,145.00	\$0.00
	5-Into the Woods PM	\$4,000.00	\$3,720.59	\$279.41
	5-Into the Woods WP	\$2,000.00	\$1,914.75	\$85.25
	5-Into the Woods License	\$7,275.00	\$7,685.00	-\$410.00
Children's Theatre	2			
	CT1-Weird Next Door Neighbor	\$350.00	\$375.00	-\$25.00
	CT2-Night before Christmas	\$695.00	\$395.00	\$300.00
	CT3-Aesop's Fables	\$695.00	\$695.00	\$0.00
	CT4-Once upon a Time	\$695.00	\$695.00	\$0.00
	CT5-Chessie the Manatee	\$350.00	\$375.00	-\$25.00
2014-2015 Season	1			
	1-Cats PM	\$0.00	\$1,812.70	-\$1,812.70
	1-Cats WP	\$0.00	\$200.00	-\$200.00
-	1-Cats License	\$0.00	\$7,668.31	-\$7,668.31
TOTAL PRODUCTION EXPENSES	1-Cats License	\$0.00 \$52,697.00	\$7,668.31 \$58,062.08	-\$7,668.31 - <b>\$5,365.08</b>
TOTAL PRODUCTION EXPENSES  OCCUPANCY EXPENSES	1-Cats License		· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·
	1-Cats License  Alarm Monitoring		· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·
		\$52,697.00	\$58,062.08	-\$5,365.08
	Alarm Monitoring	<b>\$52,697.00</b> \$300.00	<b>\$58,062.08</b> \$683.12	<b>-\$5,365.08</b> -\$383.12
	Alarm Monitoring Grounds Maintenance	\$52,697.00 \$300.00 \$3,000.00	\$58,062.08 \$683.12 \$3,000.00	-\$ <b>5,365.08</b> -\$383.12 \$0.00
	Alarm Monitoring Grounds Maintenance HVAC Maintenance	\$52,697.00 \$300.00 \$3,000.00 \$22,750.00	\$58,062.08 \$683.12 \$3,000.00 \$22,193.27	-\$ <b>5,365.08</b> -\$383.12 \$0.00 \$556.73
	Alarm Monitoring Grounds Maintenance HVAC Maintenance Janitorial Services Maintenance Improvement &	\$52,697.00 \$300.00 \$3,000.00 \$22,750.00 \$2,200.00	\$58,062.08 \$683.12 \$3,000.00 \$22,193.27 \$1,293.82	-\$5,365.08 -\$383.12 \$0.00 \$556.73 \$906.18
	Alarm Monitoring Grounds Maintenance HVAC Maintenance Janitorial Services Maintenance Improvement & Repair	\$52,697.00 \$3,000.00 \$22,750.00 \$2,200.00 \$5,000.00	\$58,062.08 \$683.12 \$3,000.00 \$22,193.27 \$1,293.82 \$8,517.74	-\$5,365.08 -\$383.12 \$0.00 \$556.73 \$906.18 -\$3,517.74
	Alarm Monitoring Grounds Maintenance HVAC Maintenance Janitorial Services Maintenance Improvement & Repair Maintenance Supplies	\$52,697.00 \$300.00 \$3,000.00 \$22,750.00 \$2,200.00 \$5,000.00 \$1,000.00	\$58,062.08 \$683.12 \$3,000.00 \$22,193.27 \$1,293.82 \$8,517.74 \$585.34	-\$5,365.08 -\$383.12 \$0.00 \$556.73 \$906.18 -\$3,517.74 \$414.66
	Alarm Monitoring Grounds Maintenance HVAC Maintenance Janitorial Services Maintenance Improvement & Repair Maintenance Supplies Pest Control	\$52,697.00 \$300.00 \$3,000.00 \$22,750.00 \$2,200.00 \$5,000.00 \$1,000.00 \$500.00	\$58,062.08 \$683.12 \$3,000.00 \$22,193.27 \$1,293.82 \$8,517.74 \$585.34 \$0.00	-\$5,365.08  -\$383.12   \$0.00   \$556.73   \$906.18  -\$3,517.74   \$414.66   \$500.00  -\$2,556.00
	Alarm Monitoring Grounds Maintenance HVAC Maintenance Janitorial Services Maintenance Improvement & Repair Maintenance Supplies Pest Control Misc. Tools & Equipment	\$52,697.00 \$300.00 \$3,000.00 \$22,750.00 \$2,200.00 \$5,000.00 \$500.00 \$500.00	\$58,062.08 \$683.12 \$3,000.00 \$22,193.27 \$1,293.82 \$8,517.74 \$585.34 \$0.00 \$3,056.00	-\$5,365.08  -\$383.12   \$0.00   \$556.73   \$906.18  -\$3,517.74   \$414.66   \$500.00  -\$2,556.00

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seral) \$9,000.00	\$5,428.60	\$3,571.40
g \$3,500.00	\$3,843.25	-\$343.25
\$16,500.00	\$14,857.48	\$1,642.52
\$4,000.00	\$2,707.01	\$1,292.99
\$2,500.00	\$1,487.79	\$1,012.21
\$0.00	\$4,312.44	-\$4,312.44
\$0.00	\$90.00	-\$90.00
\$0.00	\$1,640.00	-\$1,640.00
sts \$552.20	\$3,619.90	-\$3,067.70
\$0.00	\$266.92	-\$266.92
	\$14,124.06	-\$7,071.86
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### **INCOME**

### CONTRIBUTED SUPPORT

	57th Season Miscellaneous Gifts	\$30,000.00	\$70,157.16	\$40,157.16
	57th Season Subscription Gifts	\$20,000.00	\$6,259.00	-\$13,741.00
	58th Season Subscription Gifts	\$20,000.00	\$32,075.00	\$12,075.00
	Corporate Grants	\$0.00	\$400.00	\$400.00
Local Government Grant	S			
	Williamsburg Area Arts Council	\$6,000.00	\$6,000.00	\$0.00
	York County Arts Council	\$800.00	\$0.00	-\$800.00
Nonprofit Grant	S	\$5,000.00	\$800.00	-\$4,200.00
			<u> </u>	
TOTAL CONTRIBUTED SUPPORT		\$81,800.00	\$115,691.16	\$33,891.16
		, - ,		122,22
EARNED REVENUES				
	Advertisers & Show Sponsors	\$10,000.00	\$10,747.00	\$747.00
	Concessions	\$5,000.00	\$6,238.86	\$1,238.86
	Gift Certificate Sales	\$200.00	\$72.00	-\$128.00
	Interest Earned	\$100.00	\$8.54	-\$91.46
	Miscellaneous Revenue	\$250.00	\$484.00	\$234.00
	Rent Revenue	\$3,000.00	\$4,535.05	\$1,535.05
Season Subscription	S			
	57th Season Subscriptions	\$40,000.00	\$19,637.00	-\$20,363.00
	58th Season Subscriptions	\$60,000.00	\$63,075.00	\$3,075.00
	57th Season CT Subscriptions	\$500.00	\$270.00	-\$230.00
	58th Season CT Subscriptions	\$500.00	\$0.00	-\$500.00
Production Ticket Sale	S			
	1-Moon over Buffalo	\$12,500.00	\$10,268.00	-\$2,232.00
	<ul><li>1-Moon over Buffalo</li><li>2-Schoolhouse Rock</li></ul>	\$12,500.00 \$17,500.00	\$10,268.00 \$9,607.00	-\$2,232.00 -\$7,893.00

	3-Miracle Worker	\$12,500.00	\$10,970.00	-\$1,530.00
	4-Rough Crossing	\$12,500.00	\$8,160.00	-\$4,340.00
	5-Into the Woods	\$17,500.00	\$20,634.00	\$3,134.00
Children's Theatr	e			
	CT1-Weird Next Door Neighbors	\$700.00	\$259.00	-\$441.00
	CT2-Night before Christmas	\$700.00	\$1,302.00	\$602.00
	CT3-Aesop's Fables	\$700.00	\$959.00	\$259.00
	CT4-Once upon a Time	\$700.00	\$315.00	-\$385.00
	CT5-Chessie the Manatee	\$700.00	\$357.00	-\$343.00
TOTAL EARNED REVENUES		\$195,550.00	\$167,898.45	-\$27,651.55
TOTAL EARNED REVENUES		\$193,330.00	φ107,070. <del>4</del> 3	-φ21,031.33
SPECIAL EVENTS/FUNDRAISING				
	Annie	\$24,000.00	\$19,443.00	-\$4,557.00
	Bob Milne Concert		\$6,475.00	\$6,475.00
	Happy Holidays Concert	\$8,000.00	\$8,242.00	\$242.00
	Valentines Concert	\$8,000.00	\$5,536.00	-\$2,464.00
	Peter Pan	\$8,000.00	\$4,535.00	-\$3,465.00
	New Chair Campaign	\$3,000.00	\$600.00	-\$2,400.00
TOTAL SPECIAL EVENTS/FUNDRAISING		\$51,000.00	\$44,831.00	-\$6,169.00
E VENTS/FUNDINAISING		φ31,000.00	<b>Ф44,031.00</b>	-\$0,103.00
TOTAL INCOME		\$328,350.00	\$328,420.61	<b>\$70.61</b>
TOTAL EXPENDITURES		\$310,299.20	\$318,128.30	-\$7,829.10
TOTAL EATEMPH UNES		φ <b>310,497.4</b> 0	φυ10,120.00	-φ1,049.1V
NET TOTALS		\$18,050.80	\$10,292.31	-\$7,758.49
CARRYOVER 2012-2013			¢14217.52	
CHICK TO VER 2012 2013			\$14,317.53	

# 2014 - 2015 Proposed Budget

### PROJECTED INCOME

CONTRIBUTED SUPPORT		
	58th Season Misc. Gifts	65,000
	58th Season Subscription Gifts	5,000
	59th Season Subscription Gifts	29,500
Grants		
	Williamsburg Arts Commission	6,000
	York County Arts Commission	800
TOTAL CONTRIB	UTED	106,300
EARNED REVENUES		
	Show Sponsors	4,250
	Advertisers	5,500
	Concessions	6,500
	Gift Certificate Sales	100
	Miscellaneous Revenue	100
	Rent Revenue	6,000
TOTAL EARNED REVENUES		22,450
		ŕ
TICKET SALES		
	58th Season Subscriptions	15,000
	59th Season Subscriptions	60,000
	1 - Cats	19,000
	2 - The Mousetrap	10,500
	3 - Run for Your Wife	10,500
	4 - The 39 Steps	10,500
	5 - Guys and Dolls	19,000

	CT1 - Pirate Party	750
	CT2 - Toyland	750
	CT3 - William's Adventures in Black History	750
	CT4 - Happily Ever After	750
	CT5 - Wright Brothers	750
TOTAL TI	CKET SALES	148,250
FUNDRAISING/ SPECIAL EVENTS		
	Peter Pan	18,000
	Fundraising 1	5,000
	Fundraising 2	5,000
	Fundraising 3	5,000
	Fundraising 4	5,000
	Fundraising 5	5,000
	Targeted Donation List Campaign	4,000
	Summer Events Presales	4,500
TOTAL SP EVENTS	PECIAL	51,500
TOTAL INCOME		328,500
PROJECTED EXPENSES		
ADMINISTRATIVE		
	Books, Subscriptions, Software	200
	Membership Dues	1,400
	Office Equipment	300
	Office Supplies	1,000
	Bulk Mail Expense	1,000
	General Mailing Expense	1,000

	Post Office Fees	300
	Internet	1,000
	Telephone	1,600
TOTAL ADMINISTRATIVE	-	7,800
HOSPITALITY		
	Concessions	3,500
	Gifts & Plaques	150
	Premier NightsCatering	2,250
	Premier NightsInvitations	1,600
	Premier NightsSupplies	400
	Volunteer Development	600
TOTAL HOSPITALITY		8,500
MISCELLANEOUS EXPENSES		
	ArtsPeople Fees	8,000
	Authorize.Net Online Charges	400
	Chesapeake Bank Credit Charges	8,300
	General Expenses	3,000
	Insurance	4,500
	Reserved Funds	5,000
	Scholarships	2,000
TOTAL MISCELLANEOUS		
EXPENSES		31,200
OCCUPANCY EXPENSES		
	Alarm Monitoring	500
	Grounds Maintenance	3,000
	HVAC Maintenance	4,000

	Janitorial Service	2,200
	Maintenance Improvement & Repairs	5,000
	Maintenance Supplies	700
	Pest Control	500
	Miscellaneous Tools & Equipment	3,000
	Mortgage	49,000
	Mortgage Interest	95,000
	UtilitiesElectricity	16,000
	UtilitiesOil	2,500
	UtilitiesWaste Management	1,000
	UtilitiesWater & Sewer	3,000
TOTAL OCCUPANCY EXPENSES		185,400
OTHER PERSONNEL EXPENSES	Accounting	2,500
	Legal Fees	100
TOTAL PERSONNEL EXPENSES		2,600
GENERAL PRODUCTION EXPENSES	S	
	Box Office	700
	Construction	1,000
	Light and Sound	1,000
	Miscellaneous Expenses	6,000
	Season Selection	200
	Season Selection	
	Targeted Donation Expenses	0

### PRODUCTION EXPENSES

	1 - CatsPM	2,700
	1 - CatsWP	2,350
	2 - The MousetrapLicense	2,160
	2 - The MousetrapPM	2,000
	2 - The MousetrapWP	2,200
	3 - Run for Your WifeLicense	1,740
	3 - Run for Your WifePM	2,000
	3 - Run for Your WifeWP	2,200
	4 - The 39 StepsLicense	2,640
	4 - The 39 StepsPM	2,000
	4 - The 39 StepsWP	2,200
	5 - Guys and DollsLicense	9,690
	5 - Guys and DollsPM	4,500
	5 - Guys and DollsWP	2,550
	LicenseShow 1 2015-2016	9,000
Children's Theater	CT1 - Pirate Party	375
	CT2 - Toyland	500
	CT3 - William's Adventures in Black History	695
	CT4 - Happily Ever After	695
	CT5 - Wright Brothers	375
TOTAL PRODUCTION EXPENSES		52,570
SPECIAL EVENTS EXPENSES		
	Peter PanFlying	2,000
	Peter PanPM	1,500
	Peter PanWP	1,000

	Fundraising 1	1,200
	Fundraising 2	1,200
	Fundraising 3	1,200
	Fundraising 4	1,200
	Fundraising 5	1,200
	Summer Shows Licensing and Startup	4,500
TOTAL SPECIAL EVENTS EXPENSE	S	15,000
PUBLICITY EXPENSES		
	Advertising 1 - Cats	1,000
	Advertising 2 - The Mousetrap	1,000
	Advertising 3 - Run for Your Wife	1,000
	Advertising 4 - The 39 Steps	1,000
	Advertising 5 - Guys and Dolls	1,000
	Advertising Children's Theater	1,500
	AdvertisingSeason & General	3,000
	AdvertisingSpecial Events	2,500
	PrintingSeason Brochure	4,530
TOTAL PUBLICITY EXPENSES		16,530

328,500

TOTAL EXPENSES