

Williamsburg Players, Inc. Policy and Procedures Manual

Title: Alcohol and Drug Policy	Number:

(Note, policies are statements or rules, procedures are methods or courses of action.)

1. Objectives or Purpose:

Alcohol and drugs have become a public issue with repercussions from health and safety issues to serious legal issues. Our policy is centered on the need to protect our volunteers, many of who are young people, and the need to protect our physical assets.

2. History:

On Sept 17, 1986 the Board approved: “There will be no use of alcohol or other mind altering substances, legal or illegal tolerated prior to and during performances or rehearsals.”

3. Policies or Procedure:

1. Alcohol is prohibited except for parties that have been pre-approved to include alcohol. Two standard parties are pre-approved for wine or beer: the **Premier Opening Night Party** and the Cast Party.
2. Under no circumstances will those under 21 serve or be served beer, wine or other alcohol.
3. There will be no use or possession of illegal drugs or mind-altering substances on Players property at any time.
4. The Board reserves the right to have offenders removed from the premises as a violation of this policy is contrary to the best interests of the organization. For a cast party, this decision can be made by: a member of the Board, the director, the production manager, or the stage manager.

Date	Change Summary	
3/31/98	Initial inclusion in P&P Manual	
5/9/06	Deleted “Patrons Choice Awards ceremony” and Replaced with “Premier Opening Night Parties”.	Section 2.1 – 2 nd Sentence
5/9/06	Change “feels” to “deems”	Section 2.4