

## Williamsburg Players, Inc. Policy and Procedures Manual

Title: Smoking		Number:
		e-file name: smoking.wpd
Date	Change Summary	
6/16/98	Initial inclusion into P&P Manual	

(Note, policies are statements or rules, procedures are methods or courses of action.)

1. Objectives or Purpose:

Smoking has become a public issue. Many of our patrons and volunteers have expectations of a smoke free building. The first policy was adopted due to an allergy to cigarette smoke. Subsequently, issues were raised concerning burning cigarettes in the area of our costume storage. Air filters were tried to control the smoke, but proved to be insufficient.

2. Policies or Procedures:

A. Complete Building considered smoke free 100% of the time. (2/21/96)

Present Application addendum:

1. Smoking integral to the show is not impacted by the policy, although directors are encouraged to not add additional smoking into character elements.